# **Privacy Policy**

Last Updated: October 2025

At Home Clean Home, LLC, your privacy matters. We're a locally owned cleaning company based in Maple Valley, Washington, proudly serving Maple Valley, Black Diamond, Ravensdale, and nearby communities. This Privacy Policy explains how we collect, use, and protect your personal information when you visit our website, request a quote, or book cleaning services.

#### 1. Information We Collect

We collect personal information only as needed to provide accurate quotes, schedule cleanings, and deliver exceptional service. This may include:

- Name, address, email, and phone number
- Property details (size, number of rooms, flooring types, etc.)
- Preferred cleaning days and service frequency
- Payment details for billing and invoicing
- Communication records related to your cleanings

We do not sell, rent, or trade your personal information. Any data collected is used strictly for Home Clean Home business purposes.

#### 2. How We Use Your Information

Your information helps us:

- Schedule and manage your cleaning appointments
- Provide accurate quotes and follow-up reminders
- Send invoices and process payments securely
- Communicate updates, promotions, and policy changes
- Improve our services and customer experience

We may occasionally send service reminders or special offers for home cleaning in Maple Valley and nearby areas. You can opt out of promotional messages at any time.

### 3. Payment Security

Home Clean Home uses secure third-party platforms such as QuickBooks, ZenMaid, and Stripe for online payments. These platforms meet industry standards for data protection. We never store your payment card details on our servers.

# 4. Information Sharing

We only share information with:

- Employees or contractors directly involved in your cleaning
- Scheduling, accounting, or communication providers that support our operations

• Legal authorities when required by law

Every partner or service provider is required to maintain strict confidentiality and security standards.

### 5. Data Security

We protect your personal data through secure systems, limited internal access, and staff confidentiality agreements. Our systems are designed to keep your name, address, and contact details safe when booking services through our website or scheduling tools.

## 6. Your Rights

You have the right to:

- Access or correct your personal information
- Request data deletion (subject to recordkeeping requirements)
- Opt out of marketing communications

To make a request, email maplevalleyhomecleanhome@gmail.com and include your name and service address.

## 7. Policy Updates

We may update this Privacy Policy as our systems or legal requirements evolve. The most current version will always be available at www.maplevalleyhomecleanhome.com with the latest effective date listed at the top.

## 8. Contact Us

If you have questions about this Privacy Policy or how your information is handled, contact:

Home Clean Home, LLC Maple Valley, Washington

- maplevalleyhomecleanhome@gmail.com
- www.maplevalleyhomecleanhome.com